

Prequalification of Firms/Companies for hiring of Staff/Manpower/Human Resource for the Bank on Third Party Basis

Applications are invited for pre-qualification of services for a period of three years from Firms / Companies, having excellent market repute, capable of providing relevant and required Staff / Manpower / Human Resource for BOP's varied needs.

Interested firms are required to submit their sealed applications duly supported with the below mentioned information/ documents and also follow RFP.

REQUIREMENTS:-

1. Profile & Organizational Structure.
2. Applicant(s) must be owner(s) of the business.
3. Business should be active for at least 2 years.
4. Proof of NTN Certificate / Professional Tax / Sales Tax Registration
5. List of projects completed with satisfaction Certificate / Purchase Order / Invoice for the same.
6. Bank certificate not over 6 months old confirming annual credit turnover of Rs. (5) million.
7. Affidavit on stamp paper of Rs. 100/- duly attested by the oath commissioner that the firm is not black listed and is not a tax defaulter etc.
8. The Firms/Companies already pre-qualified with the Bank will be required to apply afresh.

This advertisement is also uploaded on the websites of PPRA (www.ppra.punjab.gov.pk) and BOP (www.bop.com.pk). Bank will not be responsible for any cost incurred in submission of documents. Applicants will be informed in due course about the results of the evaluation of applications. Incomplete / conditional documents will not be considered.

Pre-qualification documents are immediately available after publication. Firms fulfilling above criteria may obtain pre-qualification documents, containing all required information free of cost, on any working day (Monday to Friday) between 9:00AM to 5:00PM up to 27-09-2018 through formal request at procurement @bop.com.pk. Applications complete in all respect should reach at the address given below and be dropped in a Bid Box available / placed for the purpose, in sealed envelope not later than 11:00AM on 28-09-2018.

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